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## **HOW TO WRITE A SUCCESSFUL MARKETING PLAN**

By Roman G. Hiebing, Jr. & Scott W. Cooper

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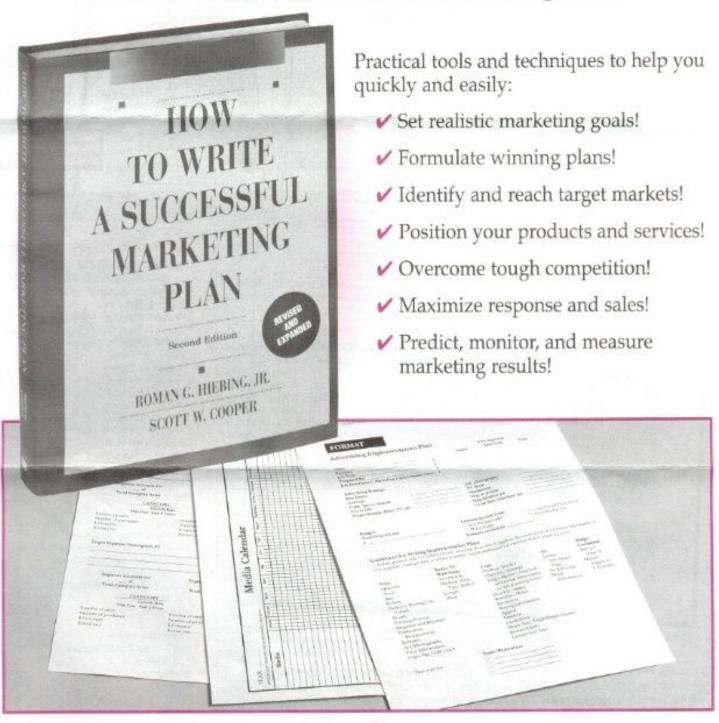
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# Your official shortcut to marketing plans that achieve breakthrough results...

How to Write a Successful Marketing Plan



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# Here's everything you need to create a winning

HOW TO WRITE A SUCCESSFUL MARKETING PLAN

This practical guide gives you a step-by-step planning framework and easy-to-complete worksheets that save you time and effort in writing your marketing plan ... and help ensure that nothing important is overlooked.

But it also gives you successful strategies, ideas, and tactics to make your marketing plan "break out" and deliver the bottom-line goals and competitive edge your company is seeking.

The result: a dynamic marketing plan that enables you to outmaneuver, outmarket, and outsell your toughest competitors month after month – and year after year. So that you gain a sustainable competitive advantage in every market in which you sell!

# A Special Note from Paul Geisler, Group President, Kimberly-Clark Corporation...

"The best part of this book is its practical yet comprehensive approach. It doesn't just talk about what your marketing plan should include, it literally takes you by the hand and walks you through it, step by step. It takes what can seem an overwhelmingly complex process and breaks the task into manageable parts, providing an easy-to-follow path to completion of your successful marketing plan.

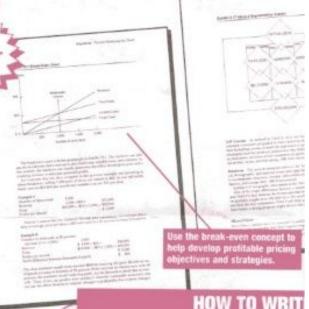
"This book is the best all-around marketing planning tool I've seen because it speaks to the needs of both the entrepreneur and the director of a traditional, structured marketing department.

"I believe that with this book as a guide, any person – regardless of experience level – can write an effective marketing plan. Even with my 25 years of marketing planning experience behind me, this book gives me ideas for innovative but executable marketing methods."

#### **ABOUT THE AUTHORS**

Roman G. Hiebing, Jr. is CEO of The Hiebing Group, a marketing communications firm serving clients ranging from McDonalds Corporation to Mercury Marine. He was formerly an executive with the Leo Burnett Agency and is the founder of the Brat and Brau chain of restaurants.

Scott W. Cooper, President of The Hiebing Group, has worked on accounts such as Coors, Famous Footwear, Fort Howard Paper, and American Automobile Association. He teaches marketing communications in the School of Business at the University of Wisconsin.



#### PART ONE: MARKETING BACKGROUND

#### Chapter 1-THE BUSINESS REVIEW

Why Marketing Information is Important Primary Elements of the Business Review

- . Section 1. Scope
- . Section II. Product and Market Review
- . Section III. Target Market Effectors.

#### Preparing the Business Review

- \* Prepare an Outline
- \* Develop Questions
- . Develop Data Charts
- \* Develop Reference Points for Comparisons
- \* Conduct Data Search
- . Write Summary Statements
- . Organizing the Business Review

#### Conducting Research

- . Primary Research
- . Secondary Research

#### Chapter 2-HOW TO PREPARE A BUSINESS REVIEW

#### Step 1: Scope

- Provide An Overview of Company Strengths and Wealonesses
- . Identify the Organization's Core Competencies
- . Identify Marketing Capabilities
- . Development and Analysis of Potential Business

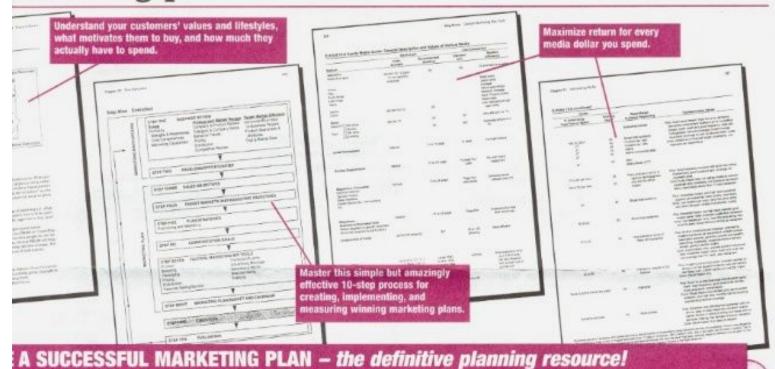
#### Step 2: Product and Market Review

- \* Product Analysis
- Sales/Transactions/Profit Analysis
- \* Behavior Trends
- Distribution
- \* Pricing
- \* Competitive Review

#### Step 3: Target Market Effectors

- \* Target Market
- \* Awareness
- \* Attributes
- \* Trial
- \* Retrial
- Review of Consumer and Business-to-Business Target Market Segments

# narketing plan - all in one authoritative source!



# Table of Contents (partial)

- \* Product Awareness and Attributes
- . Trial and Retrial Behavior

#### Chapter 3-PROBLEMS AND OPPORTUNITIES

#### Identifying Problems and Opportunities

- · Problems
- \* Opportunities
- \* Problem or Opportunity

#### How to Write Actionable Problems and Opportunities

- . Writing Style Examples
- . Keep Your Statements Factual

#### PART TWO: MARKETING PLAN

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. What to Keep in Mind When Setting Sales Objectives

#### How To Set Sales Objectives

- The Process of Setting Sales Objectives
- · Set Quantitative Sales Objectives
- . Reconcling Sales Objectives
- . Qualitative Adjustment of Quantitative Sales
- . Final Reminders

#### Chapter 5-TARGET MARKETS AND MARKETING OBJECTIVES

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#### Segmentation

- . Short-Term and Long-Term Target Market Segments
- . Primary and Secondary Target Markets
- · Purchaser/User Determination

#### Target Segmentation Methodology

- . Sales/Profits
- \* Segments
- . Segmentation Categories
- \* Awareness
- \* Attitudes
- \* Decision Criteria
- Product Mix of Segments
- Demand Analysis

#### Business-to-Business Target Market Segmentation

\* Define Your Existing Core Customers

- \* Target High Potential New Customers
- Define the Decision Maker(s) and the Decision-Making

#### How to Write Target Market Descriptors

#### Locking the Sales, Target Market and Marketing Objectives Together

- . Marketing Objective Definition
- . Current Users and New Users

#### How to Develop Your Marketing Objectives

- · Review of Sales Objectives
- . Review of Target Market
- . Review of Problems and Opportunities
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- . Long and Short-Term Marketing Objectives.
- Differences Between Retail, Package Goods, and Business-to-Business
- . Marketing Objectives

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Importance of Positioning

#### Positioning Considerations

#### How to Develop Your Own Positioning

#### Position by Matching

- . Analyze Your Product versus the Competition
- . Identify Product Differences versus Competition
- . List Your Key Target Market
- . List Key Target Market Characteristics
- Match Your Product's Characteristics to the Target Market's Needs/Wants

#### Position by Mapping

- . List Product Attributes by Importance
- Rate Your Product and Competitor's Products for Each Attribute
- Visualize Desired Position on Map for Your Product

#### Positioning by Emotional Relationship

- . How to Build an Emotional Relationship with the Customer
- Develop an Individual Profile of Your Highest Opportunity Consumer

- · Brainstorm for Motivators
- . Rank the Motivator Choices With Target Consumers
- · Identify the Consumer's Primary Emotional Motivators
- Validate Qualitative Analysis With Quantitative Survey Results
- Use the Strongest Underlying Motivator as Basis for Positioning Strategy

#### Prepare a Positioning Strategy Select a Positioning Execution

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- Target Market Strategies
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- · Packaging Strategies
- . Pricing Strategies
- Distribution of Product/Penetration or Coverage Strategies
- · Personal Selling/Service/Operation Strategies
- · Promotion Strategies
- \* Advertising Message Strategies
- Advertising Media Strategies
- Merchandising Strategies
- . Publicity Strategies
- . Marketing R & T (Research and Testing) Strategies

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#### Communication Goals Application

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- Why So Many New Products Fail.
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- + Delivery Method

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Appendix B-Worksheets for the Marketing Background Appendix C-Worksheets and Formats for the Marketing Plan

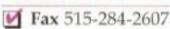
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#### HOW TO WRITE A SUCCESSFUL MARKETING PLAN By Roman G. Hiebing, Jr. and Scott W. Cooper

"This book is the best all-around marketing planning tool I've seen," says Paul Geisler, group president, Kimberly-Clark Corporation. As a former marketing manager, I agree 100%. Here's why.

Many books give you blank forms and worksheets. "Just fill these out," they say, "and you'll have a marketing plan."

I've found that the problem is, they don't tell you how to meaningfully fill in those blank spaces ... or how to determine what marketing strategies and tactics will make the significant difference for your firm. So ves, they give you a plan on paper. But frankly, it's probably not worth the paper it's written on.

Hiebing and Cooper take a different approach. They're marketers ... and marketing strategists. They've created and implemented successful, winning marketing plans for companies ranging from small start-ups to Fortune 500 corporations.

Their How to Write a Successful Marketing Plan not only gives you timesaving forms and worksheets ... it also answers every conceivable question you could have on any aspect of your marketing program. Including:

- ✓ How much can you afford to spend? (chpt. 18)
- ✓ Positioning techniques that clobber the competition (chpt. 6)
- ✓ 10 essential topics your marketing plan must cover (intro.)

- ✓ 6 steps to developing a profitable brand image (chpt. 9)
- ✓ Selecting the best distribution channels (chpt. 11)
- ✓ Pricing your product for maximum profits (chpt. 10)
- ✓ Identifying and reaching your key target markets (chpt. 2)
- ✓ How to create ads that sell (chpt. 14)
- ✓ Maximizing returns on your media dollars (chpt. 15).
- ✓ Market research you can act on (chpt. 21)
- ✓ And much, much more (see the enclosed brochure for a more complete listing of contents).

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