MISYS

MISYS HEALTHCARE SYSTEMS

MISYS HOMECARE

Uniting business and clinical
management in a single, integrated
home care information system.

Your home health or private duty organization is facing increasingly more complex challenges:

- Profitably manage your organization under the PPS reimbursement structure.

- Handle complex scheduling requirements.

- Provide clinicians with access to the most current clinical information at the point of care.

- Balance the need to provide quality treatment with financial and administrative requirements.

The intelligent way to manage your business. Only Misys Homecare gives you and your organization all these powerful advantages:

- *A single integrated system.* Business, clinical, and scheduling functionality for multiple lines of business — home health, private duty, and hospice — are combined seamlessly in one integrated software package. Numerous processes are automated and made simpler. There's no need to buy a second system if you operate two or more lines of business or decide to expand later.

Misys Homecare™
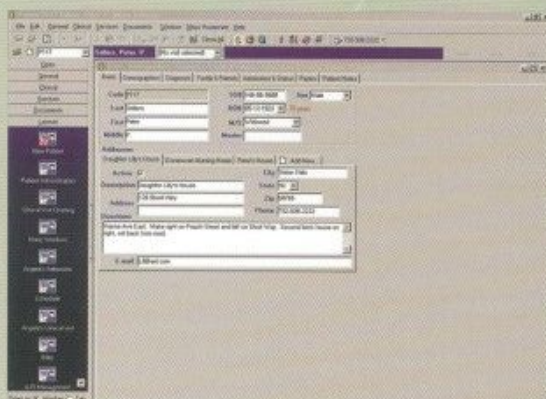## Now you can improve business management and patient care.

- Reduce operating costs while maximizing reimbursements.

To meet these challenges, you need to automate your business with a system that can quickly and easily: perform scheduling, administrative, and clinical tasks ... be configured to fit your policies and procedures ... and rapidly scale up to meet growing demand or handle new lines of business. All while being intuitive to learn and incredibly easy to use.
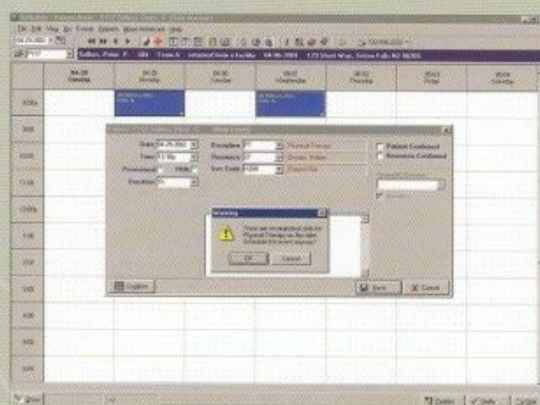
We have the solution: *Misys Homecare*.

- *Multiple data sets.* The system provides segmentation for your various lines of business, with consolidated roll-up reporting at the corporate level.

- *Extraordinary ease of use.* Your staff works with a familiar, user-friendly Windows interface. Screen layouts can be customized for maximum ease of use by staff. Context-sensitive online help can be run side-by-side with application windows, enabling users to quickly master any procedure. Built-in tutorials provide comprehensive training for navigation, billing, and other important functions.
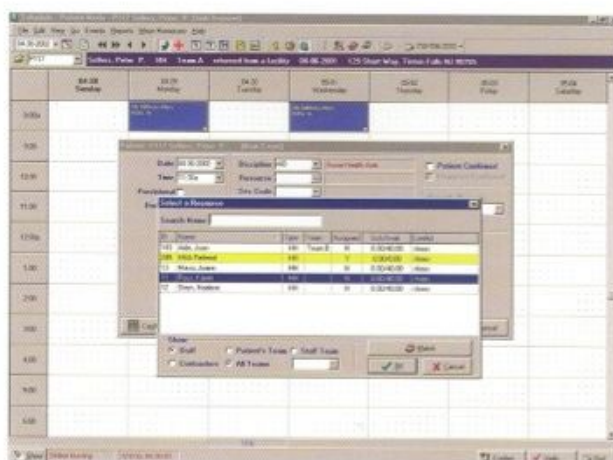
Screen layouts can be user-defined.

- **Organizes patient records.** Misys Homecare's time-saving features help your staff spend more time on patient care, less on administration. Clinicians can easily compare assessment data from previous visits while documenting current visit data. The system enables you to view the patient's history for any item in a particular field, eliminating the need to read through irrelevant information. With a mouse click, the system can mark normal responses to routine physical assessments, enabling staff to focus on problem clinical areas requiring their expertise.

- **Customizable reporting with quick queries.** Misys Homecare makes it a snap to generate standard and customized reports. Query templates for customized reports can be saved and used over and over again. Standard report filters enable users to drill down on-screen to retrieve data at any level. All data entries are date and time-stamped, making them easy to audit and track. A Query Wizard enables users to get fast answers to specific patient care and claims questions.

- **Speeds claims reimbursement.** Misys Homecare handles both electronic and paper claims for Medicare, Medicaid, commercial payers, other third-party payers, and self-pay patients. You can customize billing frequency and cycles with a few keystrokes. Billing cycles are automatically generated.

- **Enhances patient care and management.** Powerful database and graphic tools enable you to create custom care plans to increase efficiency while maximizing quality of care. OASIS reporting enables you to document quality and outcomes for regulatory agencies and insurance carriers. You can even customize care plans at the agency level to ensure compliance with documentation requirements.

- **A powerful scheduling and resource management tool.** The system greatly speeds and simplifies scheduling of tasks, resources, clinicians, and other personnel — for both patient care and in-services — based on availability, qualifications, and skills. Misys Homecare controls utilization by automatically alerting you to any scheduling conflict and provides an online tool for its quick resolution. Scheduling without orders also generates an on-screen warning.

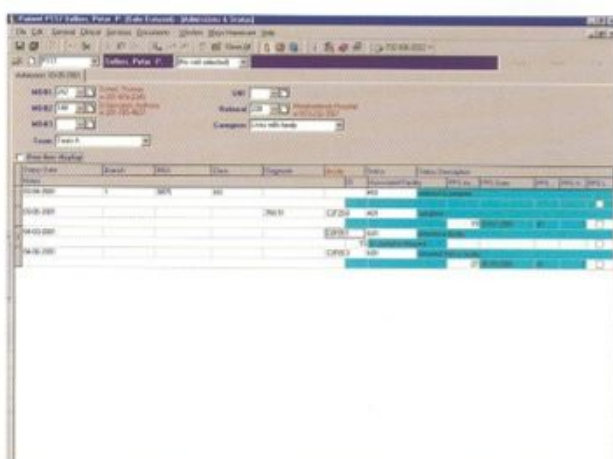You're automatically alerted to scheduling conflicts.

A scheduler can search for the staff member whose qualifications best match the patient's needs.

the patient assessment, with HHRG calculation details available in the field and the office. Assessments made on laptops at the point of care can be remotely synchronized to your main system in minutes. Turnaround time for orders is faster. Bills can be sent out within 24 hours.

- **Meets new and emerging standards.** Our software is continually updated to support industry requirements including PPS, Medicaid, HIPAA transaction standards, ICD-9-CM code sets, CPT codes, entry of standard HCPCS codes, and requirements for password-protected electronic signatures.

View a summary of status changes for each patient admission.

- **Gives field personnel access to clinical data at the point of care.** Clinicians in the field can instantly access care plans, patient demographics, medications, and other clinical information to improve quality of care. OASIS collection is integrated into

...from a resource you can trust.

Misys Healthcare Systems provides essential IT solutions to the U.S. healthcare industry. Serving more than 85,000 physicians, 1,100 hospitals, and 600 home care organizations, Misys Healthcare Systems is a leading force in the market.
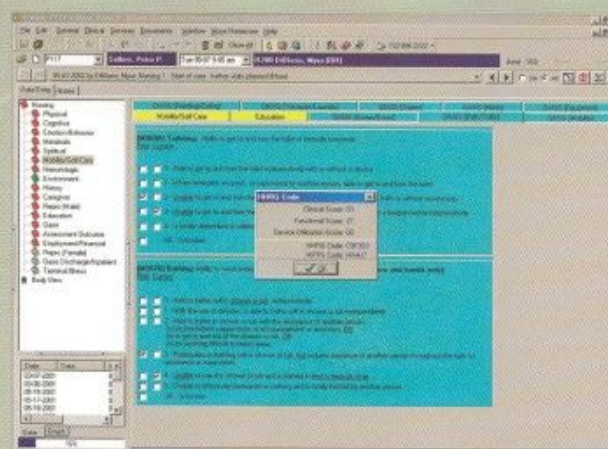
With annual revenues nearing $400 million, Misys Healthcare Systems is one of the five largest healthcare IT companies in the United States. We have 20 years of hands-on experience delivering solutions for home health, private duty, and hospice.

Watches over your patients as carefully as you do.

With Misys Homecare, vital medical records are always at your fingertips.

Patient status...including referral, admission, transfer, and discharge dates; primary diagnosis; HHRG; and level of care...can be viewed from a single screen using multiple tabs — one for each admission. Historical payer information is also viewable on screen, along with an audit trail detailing changes to the information.

A customizable assignment screen shows all resources assigned to the patient including staff,

After completing the OASIS assessment, clinicians in the field can immediately see the resulting HHRG score.

Need a better way to manage patient care?
A dose of Misys Homecare is the answer.

contractors, community resources, DME suppliers, and more. You see all caregivers at a glance, so you can ensure that information is passed to the right people...and that additional personnel are kept to a minimum. This "caregivers-at-a-glance" functionality is also available in scheduling to help schedulers maintain continuity of care.

Agency-defined patient statistics enable you to collect and report on information that is important to your organization.

Guides you through the assessment process.
Misys Homecare provides a color-coded road map to guide the clinician through completion of the patient assessment. The clinician sees what information they have completed and what mandatory fields must be completed.

OASIS assessment data is automatically validated as entered. When the assessment is finished, the resulting HHRG score can be displayed on the screen.

A progress indicator in the corner of the assessment screen tells the clinician what percent of the assessment is complete. Based on the initial assessment, the clinician can customize a patient-specific assessment for future visits.

Speeds and automates POT creation.
Misys Homecare comes with a library of more than 50 interdisciplinary, problem-related care plans.

You can add additional care plans at any time, or use our problem-related care plans "as is." Or, customize them to your standard of practice, or what your physicians and payers are expecting to see. Clinicians can further customize care plans for individual patients by adding, deleting, or modifying goals and interventions.

Goals and interventions are automatically included on the plan of care (POC) according to agency criteria. Supplemental orders are automatically generated when there is a change in medications, projected visits, or treatments.

Goals and interventions can easily be customized to meet your organization's needs.

Keeps patient care on track.

All care plans are synchronized with orders and schedules to ensure quality care and optimum use of resources.

At the click of a mouse, the clinician can view the entire care plan for all resources involved, coordinating the limited visits desired under PPS. You can easily eliminate conflicts and overlaps that cost time and money but deliver no added benefits to the patient.

Charting history lets you see how the care plan was addressed on each visit. Variance codes show why a particular intervention or goal could not be accomplished.

Visit Note automatically generates a document summarizing the patient's demographic information, visit details (time in, time out), vital signs for the visit, a summary of system assessments completed, care plan accomplishments, medications, and the narrative note.

Puts your orders in order.

At a glance you can review orders for each patient. Orders, authorizations, and scheduling are integrated to ensure consistency between authorizations or projected visits and what is scheduled.

Orders can be viewed and printed in industry-standard 485 or generic order format. All orders can be reviewed on screen.

When documentation collected at the point of care is synchronized with the office, all corresponding orders are printed automatically — eliminating the need for office staff to request them from field personnel. Orders are tracked in the system as soon as they are printed. Bills can be automatically suspended until signed orders are available.
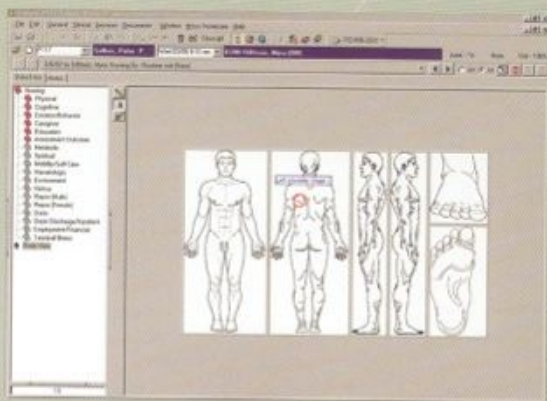
Supervisors can call up any patient on screen and review the patient's data. No more requesting paper records or searching for documentation to figure out what happened and why.

Complete clinical records at your fingertips.

Misys Homecare gives you a centralized data repository for multidisciplinary patient records. Whether in the office or in the field, clinicians have instant access to patient information, medication teaching information, and clinical documentation.

Each assessment includes front and back views of the body. The clinician can graphically document wounds, pain, incisions, etc. to provide a more complete picture of the patient's abnormalities.

A comprehensive charting history shows the name and discipline of the person who performed a particular visit, what was addressed at each visit, and how the patient is progressing. Clinicians are alerted if a patient assessment is incomplete.

Graphically document wound location on your PC.

Scheduling tools to help run your business more efficiently.

Misys Homecare gives you greater control over both staff and patient scheduling.

A database of staff profiles allows you to sort and select staff based on a wide variety of agency-defined qualifications such as skill levels, credentials, visit location, and foreign languages spoken. Supervisors can match staff with orders based on qualifications and availability.

Daily, weekly, and monthly schedules can be viewed and printed for each employee or team. Calendars can also be printed for individual patients.

Drag-and-drop scheduling allows you to reschedule and reassign staff with ease. The software allows you to annotate schedules with notes, e.g., "Call patient an hour before visiting." An auto-dial feature enables you to phone any patient or resource at the click of a mouse.

A conflict resolution bar alerts you when staff or patient schedules conflict, and enables you to quickly resolve the overlap. You can also review a report showing unscheduled staff, so these resources can be assigned to maximize productivity.

Visits are color coded to identify scheduled vs. verified. POT order frequency and insurance authorization can be viewed in scheduling, enabling you to create both order-compliant and reimbursement-covered schedules. On-screen warnings alert clinicians and schedulers when visits exceed POT orders or insurance authorizations.

Managing patient meds.

Misys Homecare is fully integrated with Medi-Span, a leading electronic drug database. Medi-Span provides information on FDA-approved drugs commonly used in home health, private duty, and hospice — including drug interactions and teaching sheets.

Drug searches save time, improve patient care, and support accurate orders. The system maintains a history of the patient's medications. It also checks for interactions with current or proposed medications, which helps prevent prescribing errors.

Users can create medication kits — groups of frequently prescribed medications for standing orders, types of patients, or protocols. The Medi-Span database also helps you comply with federal, state, and industry requirements for drug documentation.

OASIS

OASIS data can be entered in the office or at the point of care as part of the integrated patient assessment. The structure of the assessment process ensures full OASIS compliance.

Assessments entered at the point of care help speed turnaround of orders and billing. Once an OASIS assessment is made, a RAP (Request for Anticipated Payment) is generated automatically if appropriate.

OASIS data can be exported directly from Misys Homecare to state and other outside organizations such as ORYX and benchmarking vendors. OASIS data collected in Misys Homecare can be used for OASIS-based ORYX.
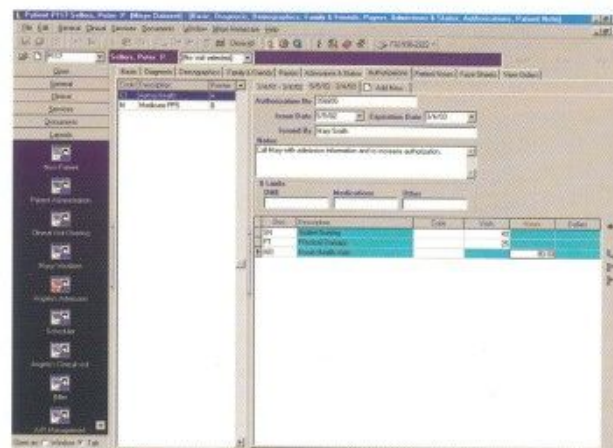
The system is easy to follow. Your surveyors will have no trouble finding what they need to document that you are meeting agency and regulatory standards.
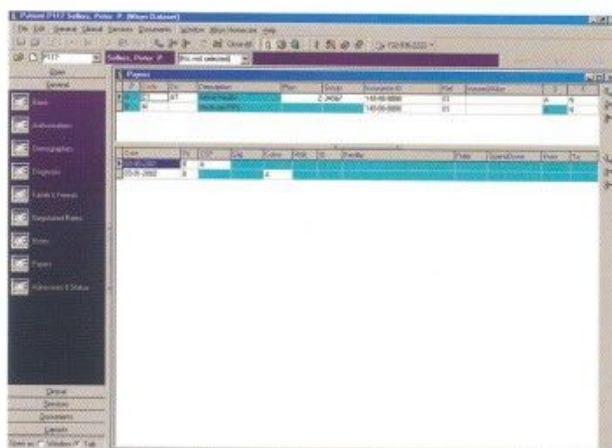
Meets all PPS billing requirements.

Once patient, treatment, and OASIS assessment data are entered, PPS billing is generated automatically based on the start-of-care date and HIPPS code. No need to wait until month-end closings.

The flexible billing software can accommodate multiple payers, contingent payers, per diem billing, gross and net rates, standard mark-up rates for suppliers, rounded hours for private duty, and spend-downs. Negotiated rates can be applied to individual patients or groups of patients or specific insurance plans.

The system tracks payer authorizations and stops you from making visits for which you won't get paid.

Want to get reimbursement, staff, and cash flow under control?
Misys Homecare can help you run a tighter ship.

Historical and current payer information is available at a glance.

The system bills for all claims: Medicare, state Medicaid, commercial payers, and patient self-pay. Billing is based on the types of activities performed and negotiated rates at the payer or patient level.

Key financial reports can be generated for every carrier and plan. You can view summary and detailed accounting reports of billing activity, billing registers, deferred claims, service codes for staff and contractors, patient status codes for initial and final claims, and debit and credit adjustments.

PPS billing features include:

- Automatically generates RAPs to improve cash flow.
- Adjustment of case mix levels to account for SCICs (significant changes in condition).
- Integrated case mix calculator automatically generates the correct episodic rate for billing.
- Automatically bills based on fee for service for Low Utilization Payment Adjustment (LUPA) cases.
- Automatically adjusts non-LUPA cases.

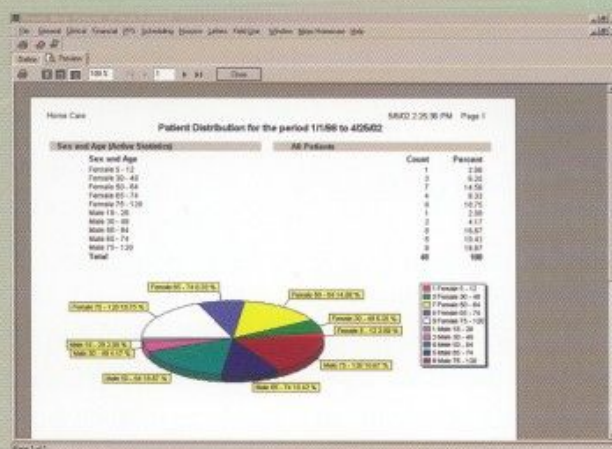Plus, the system gives you these additional billing capabilities:

- Payments and adjustments can be applied from the same screen.

- Detailed adjustment tracking.

- Easy processing of manual and electronic remittances.

- Automatic billing of secondary payers.

- User-defined billing cycles and frequency — immediate, weekly, semi-monthly, or monthly.

- Recording of claim denials.

- Monthly spend-downs prorated over weekly bills.

- Exports data compatible with most major accounting packages — accounts payable, general ledger, and payroll.

- Meets HL7 national transaction standards for data exchange in health information systems — helpful in transferring patient records from a hospital to home care setting.

Award-winning reporting functionality.
No other health information system can beat Misys Homecare for reporting flexibility or power. Misys Homecare contains more than 70 built-in reports, providing a complete management information system that covers all areas of your business. Each built-in report is highly customizable.

In addition, Misys Homecare's query capability provides a complete end-user reporting solution, allowing you to go beyond the built-in reports and develop your own customized reports and form letters. ReportBuilder Enterprise, Misys Homecare's reporting tool, has won "Best Reporting Tool" awards from respected developer magazines for 3 years in a row.

Comprehensive, real-time access to integrated clinical and financial information helps you more effectively manage your organization. All relevant data is available to the clinician both at the office and the point of care.

Patient statistics can be graphically displayed for reports and presentations.

Standard and customized reports tell you everything you need to know about patients and clinical outcomes — as well as financial, management, regulatory, quality, and scheduling activities. Users can view or print summary reports — or drill down to whatever level of detail is desired.

The system also generates PPS reports including episode detail, therapy utilization, diagnosis profit/loss, claims alerts, and episodic cost/reimbursement — which shows the profit or loss during a particular episode of care based on the expected PPS reimbursement amount and the cost of the visits made.

Other reporting features include:

- Consolidated organizational reporting across lines of business.

- Home health care plans.

- Medicare cost report statistical work sheets.

- Accounts receivables payment and credit balance reporting.

- Revenues and expenses, productivity, staff services, patient services, patient statistics.

- Resource utilization and cost management.

Fully supports HIPAA requirements.
Misys Homecare supports the ICD-9 diagnosis and surgical procedure code sets. The software permits entry of standard HCPCS codes within user-defined tables.

We're committed to keeping Misys Homecare compliant with all HIPAA (Health Insurance Portability and Accountability Act) regulations. We support the HIPAA transaction standards required for home health and hospice claims submissions. Electronic remittance for Medicare, Medicaid, and commercial insurers are also fully supported.

Whenever there's a new HIPAA regulation, you'll receive a software update containing the changes required to support the HIPAA transaction for each carrier you deal with. Regulatory billing enhancements are provided at no additional charge.

Software designed to fit your business.

Home care professionals love Misys Homecare. That's because the screens, functions, and capabilities were designed for home care professionals by home care professionals.

IT professionals love Misys Homecare because the system features robust, scalable operations with high reliability and industry-leading performance.

Scalable three-tier architecture.
The Misys Homecare system incorporates a three-tier architecture that distributes processing between clients, servers, and a central database. This three-tier architecture can scale to any size enterprise, from a small 5-user agency to a multi-location business with hundreds of users.

Familiar Windows interface.
A familiar Windows-style graphical interface makes Misys Homecare intuitive and easy to use. Each document appears in a separate window with its own menu, tool bars, side bars, and

functionality. Point-and-click, drag-and-drop operation enables users to perform tasks quickly and with minimal keystrokes.

SQL Server
We chose Microsoft SQL as our database management system for its superb performance, scalability, low cost of ownership, and easy access to data. Relatively simple to manage in a Windows environment, the use of SQL Server eliminates the need to hire a database administrator for your Misys Homecare system. Automatic database backups help ensure data safety and integrity.

Server Monitor puts you in control.
IT professionals can use the convenient Server Monitor to administer Misys Homecare. The system administrator can change settings, fields, screens, and color as desired. All business and clinical functions can be managed from any desktop in the network.

Field synchronization.

The system supports most common Windows-based laptops. Field devices can be remotely synchronized with the home office system.

Synchronization uploads all field data to the home office database and automatically updates the data in field devices, based on any changes made to the central files since the last synchronization.

Synchronization should be done daily. A sleep mode allows unattended updating of field devices after business hours, usually after midnight.

Remote users can communicate with the main office system via any TCP/IP connection, including dial-up connections with ordinary modems. When you work at home, your field device can be operated, in a host mode, connected to the main system. When in the field, disconnected from the network, you operate in field mode for point-of-care use.

State-of-the-art security.

Our state-of-the-art blowfish encryption uses the same 128-bit data keys for security as the CIA, FBI, and other U.S. government agencies — making your data virtually hacker-proof. All data — from field to home office, from clients to servers — is fully encrypted to maximize patient privacy.

Access to data, functions, screens, and records is password-protected and set by the system administrator. You decide which users have full access, read-only, or no access to each individual function in Misys Homecare, including entry windows, reports, and processing functions.

Take the next step.

For more information—or to arrange an on-site Misys Homecare demo—contact Misys Healthcare Systems today.

(888) 936-9301
www.misyshealthcare.com